






## Handling Data Checklist

### P-TASK






Have I checked .....

-  **PAPER**  
Have I used graph paper?
-  **TITLE**  
Have I remembered to put a title on my graph/chart?
-  **AXES**  
Have I labelled the axes?  
Do I need to include units?  
(seconds, cm, kg ...)
-  **SCALE**  
Have I chosen the most suitable scale for the data?  
Have I remembered to label the divisions, not the gaps?
-  **KEY**  
Do I need to include a key to explain what things mean?

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